**Promotion Ceremony Guest Pre-Registration & Student Pre-Sign Out Form**

May 8, 2023

Dear Parents of 8th Grade Students,

Seven Springs Middle School is proud to invite you to our 2022-2023 8th Grade Promotion Ceremonies. To safely celebrate our 8th grade students, one parent must complete this **Promotion Ceremony Guest Pre-Registration & Student Pre-Sign Out form by Thursday May 18th to pre-register** you and your guests. Due to the size of our 8th grade class and our limited parking, we will be hosting two separate Promotion Ceremonies. We ask each student to only invite up to 4 guests due to our gymnasium capacity. **The ceremony for students who are on Team 8C/8D, BY, and 8EE will take place @ 9:30 AM on Thursday, May 25th in the Gymnasium.** Seating for parents and families whose student will be in this ceremony will begin at 9:00 AM and is on a first come first serve basis. **The ceremony for students who are on Team 8F/8I/8M will begin promptly @ 12:30 PM on Thursday, May 25th in the Gymnasium.** Seating for parents and families whose student will be in this ceremony will begin between 12:00 PM and is on a first come first serve basis as well. If you or one of your family members requires special services (i.e., Sign Language Interpreter, Wheelchair Access), please note this information on the form below. We will do our best to accommodate the request.

For ease of parking and to reduce traffic congestion, we have arranged parking at the busloop off of Photonics Drive (next to the YMCA field). Please enter the parking lot through Photonics Drive, unless you have a handicap sticker. Vehicles with a handicap sticker need to enter through Jaguar Trail and park in the SSMS parking lot. No cars will be permitted to enter on Jaguar Trail without a handicap tag. We ask that you form a line and enter in front main gate for promotion ceremony entrance.

**Only 8th grade students who are meeting the State of Florida promotion requirements will be invited to participate in the Promotion Ceremony**. Students who have not completed their promotion requirements by 2:50 PM on May 19th will not be allowed to march and will not have their names called during the ceremony. **These students will not receive a promotion certificate until they have successfully completed the Extended School Year program and have met the requirements to be promoted to high school.** If you have questions about your child’s promotion status, please contact our 8th grade School Counselor Ms. Batista, wbatista@pasco.k12fl.us or call at 727-774-6700.

At the end of the ceremony, we will have all guests exit through the back doors of the gymnasium. Those students who have completed the online Promotion Ceremony Pre-Registration & Student Sign Out Form will be dismissed first and can leave the campus with their families. If you need to wait for your student, you may go to the grassy area behind the gym and then go directly to your car to leave campus. This will allow for our next guest or busses to arrive. Those students whose parents did not complete the form before May 18th will remain seated until officially verified the student can be released to them. This may result in a longer wait, so we ask that families take advantage of completing the 8th grade Promotion Ceremony Pre-Registration & Student Sign Out Form by clicking on the link <https://ssms.pasco.k12.fl.us/mform/view.php?id=32977> or scanning the QR code **by** **May 18th**.

If you have any questions or concerns, please feel free to contact Mrs. Seibert, Assistant Principal at (727) 774-6700.

Sincerely,

SSMS Administration

----------------------------------------------IMPORTANT complete by Thursday, May 18th------------------------------------------

**ACCELERATED RELEASE FORM**

Please complete this online **form by Thursday, May 18th** by clicking the link below or scanning the QR code.

<https://ssms.pasco.k12.fl.us/mform/view.php?id=32977>