

# Seven Springs Middle School



# Touch Free Online Orientation August 14<sup>th</sup>



Seven Springs Middle school is excited to offer an innovative Orientation Day on August 14<sup>th</sup>. No more standing in long lines for orientation! Touch free virtual orientation is to assist Jaguars to become familiar with the school campus, meet teachers, counselors, and administrators. You will have an opportunity to learn how to get involved and stay connected and safe. The entire orientation process takes less than 15 minutes! On August 14<sup>th</sup>, you may arrive during your designated time frame and walk your schedule.

## Online Orientation Process

Welcome and get ready to Explore the Jungle. To have a successful exploration, simply follow the directions below to activate or create a myStudent account and pay fees by August 13<sup>th</sup>.

1. **Login to your myStudent parent account to activate it for 2020-2021 school year\*.**
2. **Pay student fees and purchase jaguar spirit gear:**
  - a. Click "Portal" on the left side of the screen.
  - b. Under District and School Announcements, click "Pay Student Fees".
  - c. Click "Sign in" and enter your email and password.
  - d. StudentQuickPay screen will popup. The fees should automatically show on the screen. Select the fees you need to pay and enter your credit card information.
  - e. Click "submit" and you are done.
3. **On your orientation day**, remember to login and view your schedule in myStudent by clicking "Class Schedule" on the left side of the screen. If you want a paper copy of your child's schedule, you will need to print it from your home.
4. **Check your students bus pass:** On the top right corner of your schedule, review your bus information by clicking "Child Info" and scroll down to "transportation routes" to verify it is correct. If your child's bus information is incorrect, call the transportation office at (727) 774- 4410.
5. **On your orientation day**, visit our school website to virtually meet your teachers, and obtain/download important information.

\*Parents have access to myStudent parent portal account now. Create a myStudent parent account or login to update or enter your emergency contact information before August 13<sup>th</sup>.

- a. Before creating your account, please obtain your child's last 4-digits of his/her social security number, student ID number, and date of birth.
- b. If you don't have a myStudent account, click [CREATE a myStudent ACCOUNT](https://pasco.focusschoolsoftware.com/focus/?skipSAML=true) (<https://pasco.focusschoolsoftware.com/focus/?skipSAML=true>) and follow the directions. Check your mail or junk mail for your confirmation that you created your account.
- c. If you already have a myStudent parent account, activate your account for the 2020-2021 school year by entering your email address and password that is associated with your myStudent account. Please click "Child Info" to the left of the screen and review your address, phone number, and contact information to ensure they are correct. Once this is completed, you will be able to see the school fees.
- d. If you need assistance in validating, updating, or creating your account, please visit [myStudenthelp@pasco.k12.fl.us](mailto:myStudenthelp@pasco.k12.fl.us) or call Ms. Johnson at 727-774-6700.